

October 2026

Exhibitor Package for Eco Expo Asia 2026

Welcome to the **Eco Expo Asia 2026**. This welcome kit contains various essential information for your perusal. Please check if there is any missing document. Grateful if you could spend some time reading through below items. Thank you and wish you every success at the event.

- 1) E-Fair Catalogue



- 2) Booth Curtain with Hooks (Not applicable for Custom-built Participation)
- 3) Important Information - Services to Exhibitors
- 4) Cluster of Servicing Facilities
- 5) Green Tips to Exhibitors

Should you have any queries, please feel free to contact the Fair Management Office located at Rm 103.

Fair Dates & Opening Hours:

Fair Dates	Opening Hours	Buyer Registration Hours
26 Oct 2026 (Mon)	10:30am – 6:00pm	10:00am – 5:30pm
27-28 Oct 2026 (Tue - Wed)	10:00am – 6:00pm	9:30am – 5:30pm
29 Oct 2026 (Thur)	10:00am – 5:00pm	9:30am – 3:30pm

Hong Kong Trade Development Council
Messe Frankfurt (HK) Ltd

2026 年 10 月

國際環保博覽 2026（參展商須知）

歡迎 貴公司參加**國際環保博覽 2026**，現附上以下幾項重要資料，煩請檢查已領取的資料是否齊全。另外，希望閣下可抽空詳細閱讀有關的注意事項。在此多謝大家對我們的一貫支持，並祝展出成功！

1) 電子展覽會場刊



- 2) 攤位掛簾連掛鉤（不適用於特裝攤位之參展商）
- 3) 重要資料 - 主辦機構為參展商安排的服務
- 4) 綜合服務設施
- 5) 參展綠色小錦囊

若 貴公司對以上安排有任何疑問，請與主辦機構辦事處（103 室）職員聯絡。

展覽日期及開放時間:

展覽日期	開放時間	買家登記時間
10 月 26 日（星期一）	上午 10 時 30 分至下午 6 時正	上午 10 時至下午 5 時 30 分
10 月 27 至 28 日（星期二至三）	上午 10 時至下午 6 時正	上午 9 時 30 分至下午 5 時 30 分
10 月 29 日（星期四）	上午 10 時至下午 5 時正	上午 9 時 30 分至下午 3 時 30 分

香港貿易發展局
法蘭克福展覽（香港）有限公司

26-29/10/2026

Important Information / 重要資料

Thank you for your participation in **Eco Expo Asia 2026**. To serve you better, we have tailor-made the following services for you:

歡迎參加**國際環保博覽 2026**。為提供更佳服務，我們特為閣下作出下列安排，希望可方便閣下參展：

1. Fair Management Office / 主辦機構辦事處

The Fair Management Office is located at Room 103, Hall 3 Side Entrance. Please proceed to the Fair Management Office if you require any assistance from the Organisers.

如需協助，參展商可前往位於 3 號展館側門 103 室之主辦機構辦事處尋求協助。

2. Technical Service Counter / 展台設施服務櫃檯

During the move-in day (i.e. 25 Oct from 11 am) and fair period (26-29 Oct), the Technical Service Counter will be set up at Hall 6 (opposite to booth 6-C02). For all matters regarding booth facilities, please proceed to the Technical Service Counter for assistance.

在展品進場日（即 10 月 25 日由上午 11 時起）及展覽期間（10 月 26 至 29 日），將設於 6 號展館設有展台設施服務櫃檯（展台 6-C02 對面）。有關一切展台設施事宜，請直接與展台設施服務櫃檯聯絡。

3. Concurrent Activities / 同期舉行之活動

Concurrent Exhibitions:

- HKTDC Hong Kong International Outdoor and Tech Light Expo (Hall 6 & 8 AsiaWorld- Expo) (26-29 October 2026)
- HKTDC Hong Kong International Lighting Fair (Autumn Edition) (HKCEC, Wanchai) (27-30 October 2026)

同期舉行之展覽會：

- 香港貿發局香港國際戶外及科技照明博覽（亞洲國際博覽館 6 & 8 號展館）（2026 年 10 月 26-29 日）
- 香港貿發局香港國際秋季燈飾展（香港會議展覽中心，灣仔）（2026 年 10 月 27-30 日）

4. Transportation Worker 運送工人

For identification purposes, transportation drivers / workers will be given a wrist band at the entrance to the loading dock or the marshalling area during the move-in and move-out days. After obtaining hand band for the day, workers may re-enter the exhibition venues via other entry points on the same day. Workers without a valid wrist band will be requested to leave the venue.

於進館及撤館日，運送司機 / 工人將於起卸台或車輛調度區的出入口，獲發一手帶以作識別。工人取得手帶後，於當天內可經由任何其他入口進入展覽場地。沒有有效手帶的運送司機/工人將立即被請離場。

5. Protection of Intellectual Property Rights / 保護知識產權

All exhibitors must observe Intellectual Property Rights. All infringement complaints must be reported to and handled at the Fair Management Office (if you are approached by any complainant at your booth, you should refer the complainant or their representative to the Fair Management Office); our IPR (Intellectual Property Rights) Task Force will be there to help you in accordance with our standard procedures. To substantiate your case, please bring along relevant documents such as patent, trademark, design certificate or original design drawings. Our legal advisors will be on-call during the opening hours of our trade fairs and will attend our office within a reasonable time upon notification by us to handle any complaint filed in accordance with the Exhibitor's Brief. *(Please refer to the Exhibitors Brief for details.)*

各參展商必須保護知識產權。如有任何侵權投訴，請往主辦機構辦事處辦理。屆時主辦機構將有保護知識產權之專責小組按既定程序為閣下處理有關投訴（若有任何人士在閣下展位提出侵權投訴，請轉告有關人等前往主辦機構辦事處辦理有關手續）。惟投訴人需備有足夠證明文件如註冊商標、專利權、設計證書或有關設計原稿，主辦機構方可受理有關個案。主辦機構於展覽會開放期間備有法律顧問候命，如投訴人/參展商根據參展商須知向本局作出侵權投訴，本局之法律顧問將於收到本局有關通知後的合理時間內抵達本局之辦事處協助處理有關投訴。
(詳情請參閱附件之參展商須知)

26-29/10/2026

6. Free Sound Level / Loud Hailers 音量 / 擴音器

All audio / audio-visual equipment must generate a noise level which does not cause any annoyance or inconvenience to visitors or other exhibitors. The exhibitor has the responsibility to ensure that the demonstration sound level should not exceed 75 dB(A). The Organisers reserve the right to intervene and stop the demonstration immediately if the sound level causes undue annoyance, inconvenience or disturbances to other exhibitors and visitors. In this case the exhibitor shall not receive a refund or damage compensation from the Organisers. Exhibitors are responsible for supervising the actions of all visitors and employees operating audio / visual equipment located in their exhibit area.

所有視聽器材所產生的音量不得對其他參展商或參觀者構成任何滋擾或不便。參展商必須採取措施，確保示範活動所採用的視聽器材不會發出超過 75 分貝（A 級）的音量。如發出的聲浪對其他參展商及參觀人士造成滋擾、不便或騷擾，主辦機構有權馬上終止有關展示活動，而主辦機構毋須為此向參展商退還有關費用或作出任何賠償。設於展台內的視聽器材，一概由參展商負責，而參觀人士及其僱員在操作此等器材時的行為，須由參展商監督。

7. Free Shuttle Bus Services / 免費巴士服務

Free shuttle bus service will be provided for exhibitors and visitors before and during the fair period (26-29 October). Please present your admission badge for identification purpose. Seats are provided on a first-come-first served basis.

於展覽期間（10 月 26-29 日），主辦機構為參展商及參觀人士提供免費巴士服務，請出示入場證以資識別。巴士座位有限，額滿即止。

8. Move-in & Move-out of the Exhibits 展品進場及撤場安排

For security reason, exhibitors are required to pay special attention to their own exhibits during the move-in and move-out period. Exhibitors are strongly advised to station at the booth until their exhibits have been moved out by their freight forwarders. **Please do not leave any exhibits unattended.**

為保安理由，在進館及撤館期間，參展商應小心看管其展品。撤館期間，請參展商於展品撤離會場後才離開，**切勿將展品留於展台內。**

9. Protect the Environment, Reduce Wastage / 保護環境，減少廢物

To protect the environment and encourage collection of recyclable materials, you are persuaded to minimize publicity materials printed and use recycled papers. In addition, the Organisers will set up waste separation bins to collect recyclable materials.

為響應環境保護，鼓勵回收再造，主辦機構希望各參展商盡量減少印製宣傳單張，並多用再造紙。同時，主辦機構也會在場內設置分類回收箱，加強回收物料，循環再造。

10. Fire Emergency Procedures / 火警發生應變措施

If you detect fire or smoke / 當發現火警或煙霧

- Activate the nearest fire alarm station if possible and safe to do so.
在安全情況下，按動最就近之火警鐘
- Leave immediately by the nearest exit; do not use lifts.
立即由最就近的出口離開火警現場；切勿使用升降機
- Keep the fire doors behind you closed.
緊閉身後防煙門
- Leave the building by the nearest exit; do not use lifts.
由最就近的出口離開大樓；切勿使用升降機

26-29/10/2026

In case of fire alarm / 當火警鐘響起

1) If you hear a fire alarm /當聽到火警鐘聲

- Remain alert and prepare to leave the building upon hearing a fire alarm or possible announcements over the public address system, or upon receiving instructions by AsiaWorld-Expo staff.
當聽到火警鐘聲，請保持鎮定及提高警覺，隨時準備遵照廣播或亞洲國際博覽館工作人員的指示離開大樓
- Continue as normal should fire alarm be discontinued.
火警鐘聲停止後一切活動回復正常

2) If you hear a fire alarm evacuation announcement or instruction /當聽到火警疏散廣播指示

- Leave the building via the nearest exit immediately do not use lifts.
立即由最就近的出口離開火警現場；切勿使用升降機
- If you encounter smoke in the stairway, use alternate exits where available.
如在梯間遇到濃煙，改用其他出口
- Do not attempt to remove vehicles from parking garage or loading docks, leave the building immediately
切勿試圖把車輛駛離停車場或貨物起卸區，應即時離開火警現場
- Follow announcements over the public address system or instructions by AsiaWorld-Expo staff and/or fire/police officials.
遵照廣播或由亞洲國際博覽館工作人員及/或消防人員/警方發出的指示
- Once outside the building, stay clear of the building and do not return until declared safe to do so by fire/police officials.
離開大樓後，與大樓保持適當距離，切勿折返，直至消防人員/警方正式宣佈可以安全重返為止

11. Your Valuable Suggestions are Welcomed / 歡迎提供寶貴意見

Your suggestions are valuable to us for the fair's improvement. Please complete the e-Questionnaire provided by our staff.

閣下提供之寶貴意見，將對我們日後展覽之改善工作有莫大幫助。請抽少許時間，填妥工作人員提供之電子問卷。

Thank you for your kind cooperation. May we wish you every success in the Fair.

多謝合作。預祝 貴公司展出成功。

Hong Kong Trade Development Council 香港貿易發展局
Messe Frankfurt (HK) Ltd 法蘭克福展覽（香港）有限公司

* * * * *

26-29/10/2026

Eco Expo Asia 2026 – Cluster of Servicing Facilities

國際環保博覽 2026 - 綜合服務設施

Services 服務	Location 地點
FAIR MANAGEMENT OFFICE 主辦機構辦事處 - Enquiries / assistance pertaining to your participation 處理參展商查詢及提供協助	Rm 103, Hall 3 Side Entrance 3 號展館側門 103 室 Tel 電話: 3606 1508
IPR OFFICE 知識產權辦事處 - Handle the IPR cases & enquiries 處理有關知識產權事宜	
SALES OFFICE 展位預訂處 - Booth reservation and general sales enquiries 預訂來屆展位及查詢參展事宜	Rm 103, Hall 3 Side Entrance 3 號展館側門 103 室 Tel 電話: 3606 1508
TECHNICAL SERVICE COUNTER 展台設施服務櫃檯 - Enquiries concerning booth facilities / electricity 攤位設施及電力查詢	<u>Location:</u> Inside Hall 6 (Opposite to booth 6-C02) <u>地點:</u> 6 號展覽館內 (展檯 6-C02 對面) <u>Tel 電話:</u> 9028 2979
BUSINESS CENTRE 商務中心	Hall 8 Booth No. 8-G25 展覽廳 8 之 8-G25 展檯
SF EXPRESS COUNTER 順豐速運櫃檯	Hall 8 Booth No. 8-G22 展覽廳 8 之 8-G22 展檯
MEDIA CENTRE 新聞中心	Rm 108, Hall 8 Side Entrance 8 號展館側門 108 室
VISITOR PRIVILEGE COUNTER 買家禮遇櫃檯	Hall 6 Booth No. 6-A33 展覽廳 6 之 6-A33 展檯
BUYING MISSION SERVICE COUNTER 買家團服務櫃檯	Hall 3 Booth No. 3-B38 展覽廳 3 之 3-B38 展檯
FIRST AID 救護站 Provide general first aid assistance on 26-29 October 於 10 月 26-29 日提供一般救護服務	Hall 3 Booth No. 3-C38 (Next to booth 3-D37) 展覽廳 3 之 3-C38 展檯 3 號展覽館內 (3-D37 展檯旁)

Green Tips to Exhibitors

Booth set up and decoration

- **NO FOAM BOARDS** for the production of exhibition materials and adoption of environmentally-friendly display materials which can be recycled, reused or upcycled (please make reference to Appendices 1 & 2).
- Adopt reusable exhibition materials as far as possible.
- Avoid or reduce using excessive packaging materials and decorations.
- Use natural decorative materials such as green plants.

Promotion

- Go electronic, avoid/reduce printed promotional materials and one-off publicity materials that cannot be reused.
- Avoid producing and distributing excessive souvenirs, and may replace them in electronic form, such as e-coupons.
- Do not use or distribute regulated disposable plastic products as promotional materials (e.g. inflatable cheer sticks, balloon sticks, plastic-packaged tissue paper for promotional use, etc.).

During the exhibition

- Not to provide any form of shopping bags or plastic umbrella bags to participants.
- Minimise the distribution of unnecessary printed materials to the participants.
- Bring your own reusable cups/water bottles and tableware.
- Encourage staff working at an event to bring their own meals, or schedule meal breaks outside instead of ordering takeaway. Participants should be encouraged to reduce food waste at source.

After the exhibition

- Recycle or donate the spent materials.
- Make good use of the recycling facilities and recycle right.
- Record the quantities of unused materials for better estimation of the required quantities of materials for next year to avoid wastage.
- Take back all materials for future use to achieve “Zero Waste”.

Please refer to the Green Event Guidebook by visiting the weblink below for more information:

<https://www.wastereduction.gov.hk/en-hk/waste-reduction-programme/greening-your-events>

Hong Kong Trade Development Council
Messe Frankfurt (HK) Ltd

環保小貼士 - 參展商篇

展覽攤位製作及佈置

- 在展覽攤位之製作選材不要使用發泡膠板，應採用可回收、重用或可升級再造的環保物料(請參考附錄一及二)。
- 盡量使用可重用的展覽物資。
- 避免或減少使用過多的包裝物料及裝飾佈置。
- 使用天然佈置材料，如植物。

推廣宣傳

- 以電子化形式宣傳，應避免/減少印製推廣資訊及一次性而不能再重用的宣傳品。
- 避免製作及派發過多紀念品，並可以電子形式作替代，例如電子優惠券。
- 不可使用或派發受管制即棄塑膠產品的宣傳物品，例如充氣打氣棒、氣球棒、宣傳用塑膠包裝紙巾等。

展覽期間

- 不向參加者提供任何購物袋或雨傘膠袋。
- 盡量減少向參加者派發不必要的印刷品。
- 自備可重用水杯/水樽及餐具。
- 鼓勵在活動中工作的員工自備食物或安排外出用膳時間，以代替訂購外賣食品。鼓勵參加者珍惜食物，減少廚餘。

展覽結束後

- 將用過的物資回收或作捐贈。
- 善用場地回收設施及正確地將回收物分類及回收。
- 記錄剩餘的物資及展品，用作估算來年所需的物資數量，以減少浪費。
- 帶走所有剩餘物資及展品於下次再使用，以達至「零廢物」。

如欲了解更多減廢措施，歡迎參閱《大型活動減廢指南》：

<https://www.wastereduction.gov.hk/zh-hk/waste-reduction-programme/greening-your-events>

香港貿易發展局

法蘭克福展覽（香港）有限公司